



CIMA Tuition & revision courses
T4 Case Study exam on PC courses
Tuition & residential discounts
available on operational,
management and strategic levels
No pass free re-sit

CIMA Chartered management accounting qualification



Our courses provide all you need to pass your CIMA exams

Our suggested study route for the operational and management level papers are:

- Papers E1 + F1
- Papers P1 + F2
- Papers P2 + E2

Tuition

- Technical tuition of the whole syllabus
- Study/memory techniques
- Quality study notes
- Compulsory link exam

Revision

- Technical overview of the syllabus
- Question practise and guidance
- Exam technique

Question based days

- Practise of unseen questions in exam environment
- Experienced markers who give immediate feedback

Material

Tuition phase (included within course fee)

- BPP study notes
- Link test and marking

Revision phase (included within course fee)

- BPP question bank
- BPP revision notes (case study students are provided with a case study tool kit)

We offer the option of purchasing a BPP study text (£35 each) and BPP passcards (£10 each) for each paper. Please add £6.50 (+VAT) per study text and £1 (+VAT) per passcard if you wish them to be posted prior to the course.

Study/revision notes and question bank will be provided at the start of the course.

Benefits of training at Reed

Operational, management and strategic level course fee discount of £50 +VAT when you book tuition, revision and question based day courses per paper at the same time + Single room for the price of shared on the tuition stage when booking courses for more than one paper + No pass free re-sit + Smaller class sizes + Weekend tuition + Revision courses spanning across weekends + Specialist tutor team giving excellent pass rates

Reed Business School offers the ideal setting for exam preparation. The relaxed atmosphere and studying residentially at Reed enables students to concentrate on their studies.

No pass – free re-sit Operational, Management and Strategic Papers

We are fully confident that our CIMA training programme will ensure your success at your examination sitting. In testimony to our belief in our courses, we are willing to offer any student who is unsuccessful at their exam sitting, a free place on our November 2010 or May 2011 revision courses.

To qualify for the no pass free resit offer, students need to:

- Have attended all Reed Business School tuition, revision phases and QBD
- Submitted all link tests as per the study programme and scored a minimum pass of 45 %
- Achieve a minimum pass rate of 45 % on QBD's
- Attend a re-sit course within 12 months of failed sitting
- One free revision re-sit course per student per paper
- There will be no charge for tuition fees. Accommodation and course material, if applicable will be charged at the published rates

Please see over for T4 Case Study exam no pass free re-sit terms.



Delivering results

T4 case study exam courses available for:

- PC March Sitting
- PC May Sitting
- Written May sitting

Course dates

March: Fri 29-Sun 31 Jan, Sun 7 Feb, Sun 14 Feb
 May: Tues 6–Thurs 8 April, Sat 15-Sun 16 May

Course content:

- Detailed pre-seen analysis
- Overview of the pre-seen industry, including specific industry examples and a guided session to share industry examples with others in the class
- Detailed analysis of the marking matrix and how to score marks on the matrix
- Full set of material including practise exams
- A day focused on writing style and report presentation to hone your report writing skills
- Home study exam
- 2 x practice exams (take on PC for PC course option)

T4 Case Study exam on PC Key Dates

	March 2010 sitting	May 2010 sitting
Exam entry deadline	22 January 2010	16 April 2010
Late exam entry deadline	5 February 2010	30 April 2010
Deadline for applying for extra time	24 February 2010	30 April 2010
Pre seen material for tutors/ students	Mid January 2010	Mid January 2010
Exam fee deadline	5 February 2010	30 April 2010
Admission Advice	w/c 15 February 2010	w/c 3 May 2010
T4 Case Study exam on PC exam	2 March 2010	27 May 2010
T4 Case Study exam on PC exam results released	25 March 2010	17 June 2010

T4 Case Study exam no pass free re-sit

Two free re-sit days will be offered to students who have not been successful. To qualify for the two free days students need to:

- Attended all days of Reed Business School course
- Sat all course exams and if relevant home study mock exams in exam conditions and scored a minimum of 45% in the final mock

The last two days of the courses for the sittings in 2010 will be provided free of charge. For retakes from March/May to Sept/Nov, all 5 days of the course will need to be attended. The additional days will be charged at the T4 Case Study exam daily tuition rate. Accommodation and course material, if applicable, will be charged at the published rates.

T4 Case Study exam on PC exam admission will be subject to availability and an administration charge of £120+VAT will be applicable for retake students. Entry requests need to be made in writing to Reed Business School.



We also provide courses and computer based exams for the CIMA certificate in business accounting qualification. Please contact us for further details.

Course fees						
Paper	Course length (days)	Tuition fee £	Revision length (days)	Revision fee £	QBD £	*Discounted total £
Operational Level						
E1 Enterprise Operations	3	285	3	285	120	640
P1 Performance Operations	4	380	3	285	120	735
F1 Financial Operations	4	380	4	380	120	830
Management Level						
E2 Enterprise Management	3	285	3	285	120	640
P2 Performance Management	4	380	4	380	120	830
F2 Financial Management	4	380	4	380	120	830
Strategic Level						
E3 Enterprise Strategy	3	291	3	291	120	652
P3 Performance Strategy	4	388	3	291	120	749
F3 Financial Strategy	4	388	3	291	120	749
Professional Competence Level						
T4 Case Study exam March & May (PC)	5	900	–	–	–	–
T4 Case Study exam (written)	5	825	–	–	–	–

All prices are subject to VAT. * The discount is applicable when booking the tuition, revision and question based day courses per paper at the same time. The offer is not available on T4 Case Study exam

Single room discount offer

If booking on courses for more than one paper for the May 2010 sitting, you will be given a single room for the price of a shared room on the tuition stages for Operational, Management and Strategic level papers.

This offer is subject to availability so please book early to avoid disappointment.

Residential

Our residential fees include all meals, hot drinks and accommodation. Shared twin & single rooms are available. Price range from £28-£55 + VAT per night per person.



CIMA May 2010 tuition courses

We understand how difficult it can be to study for the CIMA qualification whilst satisfying the demands of your job during the week. You need as much time and energy as possible to ensure success. Our response has been to provide predominantly residential weekend courses for CIMA tuition and scheduling the revision courses across weekends.

Start time: 9.30am

	Jan			Feb							Mar														
	Fr 29	Sa 30	Su 31	Sa 6	Su 7	Sa 13	Su 14	Mo 15	Tu 16	Fr 19	Sa 20	Su 21	Fr 26	Sa 27	Su 28	Tu 2	Sa 6	Su 7	Sa 13	Su 14	Sa 20	Su 21	Sa 27	Su 28	
Operational Level																									
E1 Enterprise Operations																									
P1 Performance Operations																									
F1 Financial Operations																									
Management Level																									
E2 Enterprise Management																									
P2 Performance Management																									
F2 Financial Management																									
Strategic Level																									
E3 Enterprise Strategy																									
P3 Performance Strategy																									
F3 Financial Strategy																									
T4 Case Study exam on PC March																									

E = Exam on PC

CIMA May 2010 revision courses

These courses span across weekends and provide an initial block of revision days which are intensive and exam focused. They highlight key examinable areas and concentrate on exam technique using past paper questions alongside tutors' examples. The question based day, with on-site markers, give feedback on individual scripts on the day as well as the tutor's comments to the group.

Start time: 9.00am

	Apr														May															
	Tu 6	We 7	Th 8	Su 11	Mo 12	Tu 13	Sa 17	Su 18	Mo 19	Th 22	Fr 23	Sa 24	Su 25	Mo 26	Tu 27	We 28	Th 29	Fr 30	Sat 1	Su 2	Mo 3	Tu 4	Fr 7	Sa 8	Su 9	Sa 15	Su 16	Mo 17	Th 27	
Operational Level																														
E1 Enterprise Operations																														
P1 Performance Operations																														
F1 Financial Operations																														
Management Level																														
E2 Enterprise Management																														
P2 Performance Management																														
F2 Financial Management																														
Strategic Level																														
E3 Enterprise Strategy																														
P3 Performance Strategy																														
F3 Financial Strategy																														
T4 Case Study exam May (PC & written)																														

E = Exam on PC **Q** = Question based day

Enrolment CIMA May 2010



Surname

First name

Male Female Date of birth

Home address

Postcode

Tel

Mobile

Email

Emergency contact details

Dietary restrictions

CIMA contact ID

This information is required for statistical analysis and will be submitted to CIMA

Course fees to be paid by: Student Employer

Employer's name and address

Postcode

Tel

Fax

Email

I have read and accept the terms of business as outlined on the reverse of this form

Student signature

Date

Have you studied at Reed Business School before? Yes

How did you hear of Reed Business School?
(e.g. direct mailing, recommendation, previous student, website)

Do you have any dietary requirements?

- Vegetarian
- No fish
- Dairy free
- Wheat free
- Nut allergy
- Vegan
- Other

Please give details of 'other'

Preferred method of receiving course information from Reed

- By post to home address
- By post to work address
- Email to work address
- Email to private address
- Other

Please give details of 'other'

Please ask employer to sign below if paying your course fees

Employer's authorisation for sponsored students

As employers, we are responsible for the payment of fees due on receipt of the invoice, regarding the student mentioned opposite and will endeavour to inform you in writing of any change to this arrangement. We understand that we are fully responsible, in all circumstances, for the payment of fees due, including termination of employment or cancellation of course (unless Reed Business School is notified in writing at least 15 working days, before the relevant course commences)

Employer's signature

Please print

Employer's title

Date

Purchase order ref:

Please indicate if you do not wish to receive course reports

Methods of payment

Please invoice my employer (if signed above)

I enclose a cheque for £

made payable to: Reed Business School

Credit/debit card – please charge my credit/debit card in respect

of the courses listed overleaf and any fees outstanding in respect of

the CIMA courses booked

Name on card

Cardholders signature

Card No.

Valid from [][][][] Expiry date [][][][]

Issue No. (If applicable) [][] Security No. [][][][]

Statement address:

.....

Terms & conditions

Payment The course fee must be paid, in full, no later than 15 working days prior to the start of the course. Reed Business School reserves the right to re-allocate the course place to another student if fees are not paid in time. If an employer does not sign the form, the student will be liable for any outstanding course fees.

Cancelling courses All cancellations to bookings must be made in writing 15 working days prior to the start of the course. If a booking is cancelled within the 15 days or if the student fails to attend the course, the full course fee must be paid immediately.

Deferring If a student wishes to defer a booking to the following sitting within 15 working days of the course start date, there will be an administrative charge of 25% of the course fee. If that booking is then cancelled at any time, the course fee remains payable.

Amendment to booking An administrative charge of £10 + VAT will be payable for each amendment requested to an existing booking. Refunds on credit card payments will be charged at the greater of 1.5% or £10 to cover transaction fees.

CIMA May 2010

Accommodation

Please indicate the dates upon which you require a room

Dates							
*Tuition	Shared room – nights @ £28						
(see single room discount offer for eligibility)	Single room discount rate – nights @ £28						
	Single room – nights @ £43						
*Revision	Shared room – nights @ £35						
	Single room – nights @ £55						
£ Total carried down							

*Accommodation prior to 29 March is at the tuition rate and accommodation from 29 March onwards is at the revision rate

Additional material

Please tick the boxes below to indicate which BPP materials you would like in addition to your course notes and revision kit (if you are on a revision course).

	£ Each paper												Total £	
		Operational Level			Management Level			Strategic Level			Case Study exam			
		E1	P1	F1	E2	P2	F2	E3	P3	F3	T4			
Study text collected on course	35.00													
Passcards collected on course	10.00													

Please tick box if you want the material posted to you. A p&p charge of £1 + VAT per passcard and £6.50 + VAT per study text will be payable.

	Tuition £	Revision £	QBD £	Discount* £	Total £
Operational Level					
E1 Enterprise Operations	<input type="checkbox"/> 285	<input type="checkbox"/> 285	<input type="checkbox"/> 120	<input type="checkbox"/> -50	
P1 Performance Operations	<input type="checkbox"/> 380	<input type="checkbox"/> 285	<input type="checkbox"/> 120	<input type="checkbox"/> -50	
F1 Financial Operations	<input type="checkbox"/> 380	<input type="checkbox"/> 380	<input type="checkbox"/> 120	<input type="checkbox"/> -50	
Management Level					
E2 Enterprise Management	<input type="checkbox"/> 285	<input type="checkbox"/> 285	<input type="checkbox"/> 120	<input type="checkbox"/> -50	
P2 Performance Management	<input type="checkbox"/> 380	<input type="checkbox"/> 380	<input type="checkbox"/> 120	<input type="checkbox"/> -50	
F2 Financial Management	<input type="checkbox"/> 380	<input type="checkbox"/> 380	<input type="checkbox"/> 120	<input type="checkbox"/> -50	
Strategic Level					
E3 Enterprise Strategy	<input type="checkbox"/> 291	<input type="checkbox"/> 291	<input type="checkbox"/> 120	<input type="checkbox"/> -50	
P3 Performance Strategy	<input type="checkbox"/> 388	<input type="checkbox"/> 291	<input type="checkbox"/> 120	<input type="checkbox"/> -50	
F3 Financial Strategy	<input type="checkbox"/> 388	<input type="checkbox"/> 291	<input type="checkbox"/> 120	<input type="checkbox"/> -50	
Professional Competence Level					
T4 Case Study exam March (PC)	<input type="checkbox"/> 900	—	—	—	
T4 Case Study exam May (PC)	<input type="checkbox"/> 900	—	—	—	
T4 Case Study exam May (written)	<input type="checkbox"/> 825	—	—	—	
Accommodation					
Net total					
(Please add £1 per passcard and £6.50 per study text if you have requested the materials be posted) P&P					
VAT					
Additional materials					
Please tick the boxes for relevant papers you wish to attend. VAT will be charged at the standard rate					
Gross Total					

*Discount is only applicable to operational, management and strategic papers when booking tuition, revision and question based day courses per paper at the same time. Single room discount is only available for the tuition stage if enrolling on courses for more than one paper and is subject to availability.

Reed Business School,
The Manor, Little Compton,
Nr Moreton-in-Marsh
Gloucestershire GL56 0RZ



How to find us Reed Business School is situated in Little Compton, a picturesque & quiet village in the heart of the Cotswolds.

By rail

This is a main line station at Moreton-in-Marsh offering frequent intercity services to Oxford, Reading, London Paddington and Worcester/Hereford. The Business School is a 4 mile taxi journey away from the station.

By road

The distances by road are... Oxford 25 miles A44
Birmingham 45 miles M40 (J15), A429, A44
London 80 miles M40 (J8), A40, A44
Swindon 35 miles A361, A44.

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